

## California 2015 WSFM WUI Grant Instructions and Due Dates

Read Criteria-and Instructions for 2015 Western WUI Grant Program.

### DUE DATES

- July 16, 2014 Applications are due to Units and Contract County Contacts. Fire Safe Councils, local fire agencies, local government applications are due to your local CAL FIRE Unit or Contract County to review, prioritize and comment.
- July 23, 2014 Applications due to Region  
CAL FIRE Unit and Contract County contacts are to submit all applications in electronic format to the Region Pre-Fire Coordinator.
- July 28, 2014 Regions submit applications to Sacramento Pre-Fire Coordinator.

The following are specific instructions for California WUI applicants. Please read the instructions carefully. If awarded a grant from this process, the funding will not be available until August 2015.

When filling out the WSFM WUI application boxes, please read corresponding the following, "Box" instructions. Also, read the Grant Considerations on page 2 of 4 in the WSFM Instructions on how the grant is scored. There are 45 possible points. To be competitive against the other western states applications, your grant application needs to score at least 44 points. Be clear and concise when completing the application boxes.

### State Prioritization Process for the National Western State Competition

- CAL FIRE Unit Endorsement
- Highest Scores
- Funding
- Areas that have not received fund from this grant program
- A Landscapes scale project

**The grant term is 24 mounths**

Each Applicant is responsible for their own CEQA.

Each applicant is expected to fill out additional application paper work, if awarded funds as well as, documenting match, quarterly financial reports, semi-annual progress reports and a closing report.

### Box 3

Ensure you have the correct amount of match; the applicant is accountable for the amount that is in the match share box total. If you include more than the

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required match, you are still responsible for the entire amount in the total box on your application.

In order for CAL FIRE or California Fire Safe Council to administrate and monitor these sub grants, they must charge an administrative fee. To make this calculation simple, it is based on each sub grant funded during this cycle. If California Fire Safe Council administers the sub grants, they are paid through the master grant from the Forest Service 15% of each sub grant total. In order to calculate and include this amount, the applicants are to use the Indirect Cost line on the application for this purpose. Do not include your indirect costs in this line of the budget (unless you have an approved indirect cost rate from a federal agency). If you do and are funded, you will need to include a copy of that documentation and send to California Fire Safe Council at the time you submit your revised application to them. CAL FIRE may also request this document, if you are awarded a sub grant). CAL FIRE, if they administer and monitor these sub grants will charge 14% for that service. Who will administer and monitor the 2015 WUI sub grants will be determined after the application process, so you need to complete this section regardless of who will administer the sub grants. It is likely that California Fire Safe Council will handle that process, so use the 15%.

Therefore, add all of the other budget lines (except the indirect cost line (unless you have a federally approved indirect cost rate). Take that total and then take 15% of that amount. That amount should be placed in the Indirect Cost budget line and those funds will be paid directly to California Fire Safe Council or CAL FIRE by the Forest Service for their services.

Example:

If you are requesting \$200,000.00 for your project, then you multiply \$200,000 by 15%, which will equal \$30,000. That is the amount you should put in the Indirect Cost line of the budget and it will go directly to either CAL FIRE or California Fire Safe Council. The total amount you should request will then be \$230,000 and that is the amount that should go in your total requested line of the budget. You will receive a sub grant for \$200,000 if you are funded and the balance of \$30,000 will be paid by the Forest Service to either California Fire Safe Council or CAL FIRE.

Box 9

To demonstrate interagency collaboration, you need at least two participating organizations for collaboration. Grant contributors from Box 3 should be listed in Box 9 stating what each partner will contribute.

Good Luck

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